

Government Scheme Application Checklist (2025)

Use this printable checklist to ensure you have all documents and steps ready before applying to any government scheme online in India.

- ☐ Aadhaar Card of Applicant (linked with mobile number)
- ☐ PAN Card (if applicable)
- ☐ Bank Account Details (linked with Aadhaar)
- ☐ Caste Certificate (for reserved category schemes)
- ☐ Income Certificate (from local authority)
- ☐ Residential Proof (ration card, utility bill, etc.)
- ☐ Passport-size Photograph (recent)
- ☐ Mobile Number and Email ID (active)
- ☐ Relevant Scheme-Specific Documents (e.g., LPG connection number, land records, disability certificate)
- ☐ Application Reference Number (note this after applying)
- ☐ Screenshot or Printout of Application Form (for records)
- ☐ Track Application Status Regularly on Official Portal
- ☐ Keep SMS/Email Alerts Enabled for Updates

Tip: Always apply on the official website (e.g., pmuy.gov.in, pmkisan.gov.in, pmjay.gov.in) to avoid fraud. Never pay middlemen.